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**PROFESSIONAL LAND SURVEYOR SECTION**  
**Room 121A, 1400 East Washington Avenue, Madison**  
**Contact: Brittany Lewin (608) 266-2112**  
**July 31, 2014**

*The following agenda describes the issues that the Professional Land Surveyor Section plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Professional Land Surveyor Section.*

**AGENDA**

**9:30 A.M.**

**OPEN SESSION – CALL TO ORDER – ROLL CALL**

- A) Adoption of Agenda**
- B) Approval of the Minutes**
  - 1) March 20, 2014
  - 2) May 16, 2014 – Teleconference/Virtual Meeting
- C) Department Update and Q&A: Secretary Dave Ross and Assistant Deputy Secretary Tom Engels**
  - 1) **9:30 A.M. – APPEARANCE** – Dave Ross, Department Secretary and Tom Engels, Assistant Deputy Secretary
- D) Administrative Updates**
  - 1) Staff Updates
- E) Legislation/Administrative Rule Matters**
  - 1) Review of Scope Statements: A-E 1, 2, 6, 7, 8 and 10, Relating to Land Surveyor Professional Licensure
- F) Education and Examination Matters**
  - 1) Update Regarding Continuing Education Audit
- G) Application Matters**
  - 1) Approved Wisconsin Land Surveyor Colleges and Universities
  - 2) Application Review Process
- H) Speaking Engagement(s), Travel, or Public Relation Request(s)**
  - 1) Report on the National Council of Examiners for Engineering and Surveying (NCEES) 2014 Central and Western Zone Meeting on May 15 to 17, 2014 in Lincoln, Nebraska – Matthew Janiak
- I) Items Added After Preparation of Agenda:**
  - 1) Introductions, Announcements and Recognition
  - 2) Administrative Updates
  - 3) Education and Examination Matters
  - 4) Credentialing Matters

- 5) Practice Matters
- 6) Legislation/Administrative Rule Matters
- 7) Liaison Reports
- 8) Informational Items
- 9) Disciplinary Matters
- 10) Presentations of Petitions for Summary Suspension
- 11) Presentation of Proposed Stipulations, Final Decisions and Orders
- 12) Presentation of Proposed Decisions
- 13) Presentation of Interim Orders
- 14) Petitions for Re-Hearing
- 15) Petitions for Assessments
- 16) Petitions to Vacate Orders
- 17) Petitions for Designation of Hearing Examiner
- 18) Requests for Disciplinary Proceeding Presentations
- 19) Motions
- 20) Petitions
- 21) Speaking Engagement(s), Travel, or Public Relation Request(s)

**J) Public Comments**

**CONVENE TO CLOSED SESSION to deliberate on cases following hearing (§ 19.85 (1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats. and § 440.205, Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.).**

**K) Credentialing Matters**

- 1) Application Reviews
  - a) Albright, Matthew
  - b) Alt, Steven A.
  - c) Asberry, Chad
  - d) Bode, Michael
  - e) Jacobs, Jonathan M.
  - f) Liptack, Preston A.
  - g) Phelps, Catlon
  - h) Pries, Casey J.
  - i) Thurnau, Kory R.

**L) Disciplinary Matters**

- 1) Case Status Report

**M) Deliberation of Items Added After Preparation of the Agenda**

- 1) Education and Examination Matters
- 2) Credentialing Matters
- 3) Disciplinary Matters
- 4) Monitoring Matters
- 5) Professional Assistance Procedure (PAP) Matters
- 6) Petitions for Summary Suspensions
- 7) Proposed Stipulations, Final Decisions and Order
- 8) Administrative Warnings
- 9) Proposed Decisions
- 10) Matters Relating to Costs
- 11) Case Closings

- 12) Petitions for Extension of Time
- 13) Proposed Interim Orders
- 14) Petitions for Assessments and Evaluations
- 15) Petitions to Vacate Orders
- 16) Remedial Education Cases
- 17) Motions
- 18) Petitions for Re-Hearing
- 19) Appearances from Requests Received or Renewed

N) Consulting with Legal Counsel

**RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

O) Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

**ADJOURNMENT**

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**MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.**

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. In order to confirm a meeting or to request a complete copy of the board's agenda, please call the listed contact person. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Interpreters for the hearing impaired provided upon request by contacting the Affirmative Action Officer, 608-266-2112.